



SUMMER CAMP

at Jackson Day School

For Office Use Only

Registration Form	_____	Initial _____
Policy Agreement Form	_____	Initial _____
Field Trip Waiver Form	_____	Initial _____
Activity Fee/Confirmation	_____	Initial _____
Bring Your Own Device Form	_____	Initial _____
Child's Printed Name: _____		

Acknowledgement of Receipt

Summer Camp Policy Agreement Form

vs3/2022

___ (initial) I have been advised that Early Beginnings Summer Camp/School Age Program/MID is a non-licensed program. Early Beginnings is a Christian program and the SUMMER hours of Operation are from 7:00am-6:30pm Monday through Friday. Children will not be accepted until after 7:00am. Children picked up after 6:30pm will be assessed a dollar for each minute they require additional care. Continual late pick up can lead to dis-enrollment.

Arrival and Departure Procedures

___ (initial) Parents are expected to have their children dropped off and signed in by 9:00 am so as not to disrupt the daily schedule, activities or interfere with field trip departures. This policy may be waived if you have a doctor's appointment. Please notify us in advance so we can try to accommodate. Field trips cannot be postponed for late arrivals, regardless of the reason. When possible your child will be placed in an alternate classroom until their group returns from the field trip or may not be admitted.

___ (initial) I agree to accompany my child either to the staff at the front entry or into their classroom (which ever is the current stated method by EBCDC per Covid policies) in the morning for drop off and in the afternoon for pick up, signing them in and out. I understand if I pick my child up they are now in my care and I will not allow my child to enter or wander the building or campus alone or unsupervised. I understand that my child may not be released to anyone under the age of 18.

___ (initials) Always enter through the main door of the building your child is scheduled to be in.

Parking and Building Entry

___(Initial) Always follow the directional arrows in the JDS parking lot and do not speed. Never park in a way that blocks through traffic. Pedestrians always have the right of way. There are no temporary drop off parking spots on the JDS Campus. For safety and security, vehicles may not be left on the JDS campus during the day or after hours of operation without the driver present.

Use of Electronics Policy

___(initial) Early Beginnings does not permit use of personal electronics outside of the specified times in the group schedule. This includes but is not limited to personal music devices, iPods, iPads, tablets, video games, DVD, any type of head set, and cell phones. When brought to camp these items must remain in child's cubby/locker or bag until given permission to use them. Early Beginnings is not responsible for damage or theft of electronic devices in any way. EB/JDS does provide time in the day when campers can use such devices if they have them in a supervised setting. Campers may not use items on their devices with realistic violence, profanity, or sexual or

drug/alcohol related items. Failure to abide by the times and uses of personal devices will result in the loss of privilege of bringing them.

__(initial) Parents must agree to the “Bring Your On Device” policy found later in this form in order to bring personal electronics on campus or to camp.

Appropriate Foot Wear

__(initial) Children are not permitted to wear crocks, shoes with wheels, flip flops, or backless heel shoes. Tennis shoes are highly recommended for camp. Children should wear foot wear that they can be active in; either strapped sandals or tennis shoes. Flip flops and water shoes can only be worn at the pool. When children return to school campus they must have an appropriate shoe strapped sandal or tennis shoe for camp. Children sent to camp in inappropriate foot wear will be held from activities until the parent returns with appropriate foot wear. Please support our staff when they enforce this policy.

Appropriate Dress for Camp

__(initial) Children should wear clothing they can comfortably be active in and is modest in appearance. Shorts and skirts are to be fingertip length. If girls wear skirts, please wear shorts under the skirts so they can participate in all activities. Clothing should not send a negative message and it is to the discretion of the staff to determine inappropriate verbiage or images on clothing. I agree to support the staff of Early Beginning CDC/MID in the event my child’s clothing is not appropriate.

Please have a change of clothing in your child’s cubby/locker in the event they need a change of clothing.

Tuition Policy

__(initial) I acknowledge and agree to adhere to Early Beginnings Tuition Policy. I understand that payment is due by 12:00pm the Friday before each week my child attends. Campers may not be dropped off the first day of their week (Monday or Tuesday) if that week's tuition has not been paid. Parents must provide at least two week's notice to cancel a scheduled week. Payments made after the close of business on the Friday before a scheduled week will be assessed a \$25 late fee. If payment is not received by Friday, the child will not be able to attend the following week and I am still liable for the unpaid scheduled week. Pre-scheduled Camp tuition will not be waived for absences. Tuition costs are based on my camp plan (5-day or 3-day regardless of whether i attend all my days or not) I understand that I must provide a two week written notice to the Summer Camp Director to dis-enroll completely and that I am responsible for tuition during the duration of the notice for pre-scheduled weeks. All campers must abide by the stated tuition policies.

Health and Wellness Policy

__(initial) If my child has a temperature of 101 degrees or higher, or any symptom of a contagious disease or infection, I will pick up my child within one hour of notification. In most cases your child should remain away at least 24 hours after the last occurrence of an illness (fever/vomiting/diarrhea/rash). Re-admittance will be at the discretion of an administrator and may require a doctor’s note for certain illnesses.

** Covid-19 update: Special measures are taken to keep a sanitary and safe environment during the Corona outbreak. Campers may have their temperature taken at any time at the discretion of EB Staff. Students displaying any possible symptoms of a contagious disease may be required to be picked up and not return without an okay from a doctor if needed, based on the discretion of the EB staff. (initial)

Emergency Medical Authorization

____(initial) I agree that Early Beginnings staff may authorize a physician of their choice to provide emergency medical treatment in the event that neither I nor the emergency contact persons or our physician can be reached immediately. I understand that medical personnel or the Center is not able to administer any drug or medication without specific instructions from a physician. I understand that in the event of an emergency, accident, or illness, all medical expenses incurred are my responsibility. I release Early Beginnings and all of its employees, officers, administrators, staff, and agents from liability incurred as a result of any act they may perform on behalf of my child during an emergency.

Field Trips and Special Activities

____(initial) I do _____ do not ____give my permission for my child to participate in field trips and special activities off campus. I understand that I will be notified in advance of any instances in which my child will be taken off campus, including the date, destination, and method of transportation (usually EB/JDS vehicles) of such trip in the form of a monthly calendar or email. I understand that if my child is not able to attend a field trip due to my decision or to disciplinary actions due to behavior that would not permit EB to safely allow the child to participate I will assume responsibility for my child's care on that day unless Early Beginnings is able to make arrangements placing them in a group on campus. *

____(initial) I have read, signed and agree to the EB Trip Waiver Form later in this document which is required in order to participate in any off-campus activities. (see below)

____(initial) I have read the Bus rules below and realize that, for safety, violation of them may constitute my child losing the ability to ride, in which case I will be responsibility to transportation to off campus activities or care for my child while they go on. **Bus Rules:**

- | | |
|--|--|
| Remain seated while the bus is in motion. | Do not throw items inside or outside the bus. |
| Please be respectful to all other students and staff members. | |
| Do not bully, tease, or cause physical or emotional harm to another student or staff member. | |
| Keep all objects and body parts inside the bus at all times. | |
| Speak using a moderate tone. | Do not use inappropriate language or gestures. |
| Do not distract the driver. | Do not bring/use items that are not permitted. |
| No eating, drinking or removing food and drink items from backpacks | |

Medications

____(initial) Early Beginnings CDC will not administer any over the counter medications. This does not include epi-pens, life threatening allergy medications, or inhalers. A Permission To Administer Medications Form must be completed on any prescription medications that will be on campus. You may request one from the Summer Camp Office.

Discipline Policy

____(initial) Early Beginnings CDC is a Christ centered facility and we do not allow profanity, bullying, violence, inappropriate actions or words, disrespect for other campers or adults, disregard for property, or weapons of any sort. Early Beginnings Staff use the following techniques (and others) for discipline:

1. Redirection, where staff may redirect the child by suggesting a more appropriate behavior
2. Logical consequences

3. Teaching problem solving where staff are used as a facilitator if needed
4. Letting children work through or talk through a situation
5. Sensitizing their needs or feelings toward others
6. Using age appropriate Time Out if other techniques fail
7. Losing privileges, having reflective time and assignments, suspension, loss of field trips, calling parents, and other discipline practices stated in the EB Family Handbook.

* I understand that I will be consulted for advice and/or suggestions of other possible disciplinary actions for my child if necessary.

* If a parent is unwilling to work with staff of Early Beginnings to correct behavior and/or the behavior continues it can result in termination from the program. A camper that causes intentional harm to another camper or teacher or carries a weapon of any sort onto the property will be immediately dismissed and not allowed to return.

Photo Authorization

___(initial) I give permission for my child to be photographed or videotaped while attending Early Beginnings. I understand that photos are used for the purposes of Early Beginnings and/or Jackson Day School such as, but not limited to, bulletin boards, flyers, participation documentation, crafts, Facebook and our websites.

(www.earlybeginningcdc.com) (www.midschool.org) Photos and videos are for Center use and those authorized persons only. I understand that on rare occasions my child may be on the news in a background situation and if my child is individually interviewed special permission will be asked for prior to airing.

Child Abuse/Neglect

___(initial) I understand that as a child care provider, Early Beginnings CDC is mandated by state law to report any cases where there is reasonable cause to believe that a child has been neglected, exploited, deprived, sexually assaulted, sexually exploited, physically injured or suffered death by other than accidental means by a parent, guardian, or caretaker, to the proper authorities. Early Beginnings will cooperate fully with the authorities in the investigation of all such cases. To avoid any misunderstandings, I will keep the Administrators of Early Beginnings aware of any unusual bruises, marks or injuries occurring at home and bring any of these with unknown causes to them first.

Confidentiality Statement

___(initial) I understand that information pertaining to my child and our family is considered confidential and will not be released by Early Beginnings CDC or JDS to third parties without first obtaining my written permission. However, I understand that it may be necessary to share relevant information relating to my child, his/her medical status and/or his/her behavioral characteristics with authorized members of the State, other childcare licensing agencies, or with a special needs consultant. I also understand that confidential matters of other children or staff will not be discussed with me.

Change of Status

___(initial) I agree to notify Early Beginning CDC immediately of any changes that occur in the information provided in my Registration Packet including work and home addresses, phone numbers, physicians name, living arrangements, health information, emergency contacts, etc.

These policies are put in place for the sole purposes of providing a safe and exciting quality summer camp program. We look forward to the summer days ahead!

Child's Printed Name: _____ **Rising Grade** _____

Parent/Guardian Printed Name: _____ **Summer Year** _____

Parent/Guardian Signature: _____ **Date:** _____



At Jackson Day School



Summer Camp Field Trip/Activity Waiver (from guardians for minors) vs3/2022

In consideration of Early Beginnings, Inc.

*Complete one for each child

permitting; Child's Name: _____ Grade Completed: _____

in order to participate in the stated field trips and off campus activities of the Early Beginnings summer camp and School-Age program, the undersigned hereby releases Early Beginnings/Jackson Day School, its respective directors, officers and employees of and from any and all claims whatsoever arising or which may arise by reason of the Child's participation in the field trips including any claims due to personal injuries or illness excepting any such claim resulting from and/or arising out of the gross negligence of Early Beginnings/Jackson Day School, its respective directors, officers or employees. Should the Child suffer injury or illness while on the field trips, the undersigned hereby authorizes any representative of Jackson Day School/Early Beginnings and, in particular, any teacher/staff accompanying the Child to authorize such medical attention for the Child as may be deemed appropriate by said representative of Early Beginnings/Jackson Day School in the circumstances. The undersigned agrees to bear the costs of all medical care and procedures required by the Child. The undersigned also agrees to maintain appropriate medical insurance coverage for the Child while on the field trips. The undersigned hereby releases Early Beginnings/Jackson Day School, its respective directors, officers and employees from any claim arising out of any medical treatment the Child may require. The undersigned acknowledges that should the Child fail to keep and obey all rules and regulations prescribed by Early Beginnings/Jackson Day School, its respective directors, officers and employees, while participating in the field trips, Early Beginnings/Jackson Day School may, in its sole and absolute discretion, terminate the Child's participation in the field trips without refund for the cost of the field trips or the related programs. In the case of a day trip, it is unlikely that the Child would be returned to campus. Were this to occur, the Child would return in the company of a member of the faculty. Otherwise they would be required to be picked up at the trip location by a legal guardian as promptly as travel allows. In the case of an overnight trip, the undersigned will be contacted in advance by an administrator to make the necessary arrangements to ensure that the Child is properly supervised on the return trip home. Any additional costs incurred by reason of the termination of the Child's participation in the field trip and/or as a result of the Child being sent home will be the responsibility of the undersigned. ***I have carefully read this Waiver and Permission Agreement and understand the terms and conditions of it and agree to be bound thereby. The Child has the undersigned's permission to participate in the field trips and related programs.***

Signature of Parent or Guardian: _____ Date: _____

Print name of Parent or Guardian: _____ Date: _____



At Jackson Day School



Summer Camp BYOD Form Bring Your Own Device vs3/2022

EBCDC takes seriously its mission of providing a safe, healthy environment for kids in our care. As part of our technology policy, students who are interested in bringing personal electronic devices to EB/JDS are required to follow the guidelines set forth by their teachers, staff and administrators. These guidelines begin with having the required permission to bring/use personal electronic devices to the program, accomplished by signing this BYOD form. Your signature on this form indicates you have read and agree to the following guidelines pertaining to using personal electronic devices at school and the Technology Policy as defined in the section below.

1. I have read and agreed to abide by the **abbreviated Technology policies on the reverse of this form.**
2. I/my child will not share my personal electronic device with any other student(s) to use independently as I/my child am/is solely responsible for the use and care of the device.
3. I/my child will only use my/their personal electronic device in the Classroom setting in which the teacher has granted permission or on campus when staff has granted permission or it has been stated as permissible.
4. I am fully aware that EB/JDS will not be held responsible for any damage, loss, or theft of my electronic device. I bring/send my personal electronic device to school at my own risk.
5. Use of technology devices for any purpose other than the designated EB/JDS specified activity or time will result in an immediate consequence including loss of privilege, collection of the device or inability to bring it again.

Type of Electronic Device(s): _____

Student Printed Name

Grade/Group: _____ Year: _____

Parent Signature Date

Date: _____

Student Signature

Early Beginnings/Jackson Day School has the responsibility to maintain an orderly and positive learning, social and recreational environment. Electronics are great, but can be a disruption to the group, used inappropriately or used too often. Please adhere to the following guidelines:-

Electronics brought onto campus must be stored out of sight and turned off and only used during times permitted by the group leader. - * **All phone calls/messages, incoming or outgoing, should be made through the front office.**

Electronics will be confiscated if being used when told not to, or used inappropriately. Parents will be able to pick the devices up from the front office. If misuse continues the camper may not be allowed to bring electronics again. *Campers are not permitted to pick up confiscated electronics. *The school/program is not responsible for the loss or damage of electronics on students or in confiscation.

Internet Policy

Early Beginnings Campers and Jackson Day School students for school, after school and summer camp are responsible for good behavior on the internet. If MID/EB becomes aware of a student who uses the internet or any other communication system (on or off campus) in an immoral or inappropriate manner the student may be subject to consequences while in care or dis-enrollment. Examples of inappropriate use is offensive language, making threats, posting or viewing sexually suggestive material, posting or viewing offensive photos/videos, harassing, slandering, etc.... To protect students while at school and home, and to meet the Children's Internet Protection Act (CIPA) requirements, access to the Internet is filtered through a commercial filtering system. A student's right of possession and use is limited to and conditioned upon full and complete compliance with the School/Program Policy.

General Terms and Conditions of Use

Early Beginnings/Jackson Day School may provide enrolled students who request it access to the Internet for supervised recreational and/or instructional purposes. There are limitations imposed on student use of technology and Internet resources (their own or the schools), which are included herein.

1. Transmission of any material in violation of Federal, State, or local law, ordinance, School Board policy, regulation or the Code of Conduct is prohibited. **This includes, but is not limited to**, the following: copyrighted material, cyber bullying, inappropriate use of blogs and/or wiki pages, threatening, violent, obscene, or pornographic communication and/or material, material protected by trade secret, and uploaded or created computer viruses, or Commercial activity, which includes but is not limited to, the following: any activity that requires an exchange of money and/or credit card numbers; any activity that requires entry into an area of service for which the school will be charged a fee; any purchase or sale of any kind; and any use for product advertisement or political lobbying.
2. Students are also expected to use appropriate behavior when using **social media** (Facebook, Twitter, Instagram, Snap Chat, You Tube, etc.) Students/Campers are not permitted to use social media to: Post inappropriate, hurtful or threatening messages about another student, faculty member, or administrator; Post explicit photographs or videos of themselves or another student; Misrepresent, criticize, or belittle the school or its employees in any way.
3. Students/Campers are prohibited from accessing or attempting to access instant messages, chat rooms, forums, message boards, or hosting personal web pages while on campus unless authorized by a teacher or administrator for instructional purposes.
4. Students/Campers shall not attempt to locate or make use of files/data that are unacceptable in a school setting. This includes, but is not limited to pornographic, obscene, graphically violent or vulgar images, sounds, music, video, language, or materials, including screensavers, backdrops, and/or pictures, or anything that would be hurtful to other students or staff.
5. Students may not use headphones with personal electronics so that EB/JDS may meet their commitment to parents to monitor what students view and listen too while on campus.